

# 2021 OVATION COMMITMENT FORM



IOWA WOMEN'S  
FOUNDATION

## TRIBUTE INFORMATION:

\_\_\_\_\_ 2-PAGE SPREAD - \$2,500  
Includes a two-page spread with photo(s) and up to 500 words of text

\_\_\_\_\_ FULL PAGE - \$1,000  
Includes a full page with photo and up to 250 words of text

\_\_\_\_\_ 1/2 PAGE - \$550  
Includes a half page with photo and up to 125 words of text

*8th Edition  
Ovation  
2021*

*Unveilings to be  
held the week of  
June 14, 2021*

## CONTACT & PAYMENT INFORMATION:

Honoree's Name \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Is this tribute a surprise? \_\_\_\_ Yes \_\_\_\_ No Is your Honoree living? \_\_\_\_ Yes \_\_\_\_ No

Company Name Sponsoring the Tribute: \_\_\_\_\_  
(If Applicable)

Tribute Coordinator Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_ Check Enclosed \_\_\_\_ Please invoice me \_\_\_\_ Mastercard \_\_\_\_ Visa \_\_\_\_ Discover  
*Please make checks payable to The Iowa Women's Foundation*

Card Number \_\_\_\_\_ Exp Date \_\_\_\_\_ 3 Digit Code \_\_\_\_\_

Name as it appears on the card: \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**OUR MISSION**  
The Iowa Women's  
Foundation improves  
the lives of Iowa's  
Women and Girls

2201 E. Grantview Dr.  
Suite 200  
Coralville, Iowa 52241  
319.774.3815  
ann@iawf.org  
www.iawf.org

See back for specific details on deadlines, word counts, photo submissions, and deposits.



# Ovation Timeline and Checklist

*A Living History of Today's Iowa Women and Girls*



Thank you for being the Tribute Coordinator for your honoree. Here is a checklist to assist in the process for submission. Please let us know if you have any questions along the way.

## \_\_\_ PAYMENT

\$300 deposit secures the space for your Honoree.  
Full balance of payment due by March 26, 2021.

## \_\_\_ TEXT SUBMISSION

Word Counts for the text are strictly enforced and include all words (an, the, of, a) within the text. This does not apply to the signature line. If you need assistance with writing, please ask. *Double check your text before you submit as once the information is received we cannot make editorial changes to the copy.*

500 words: 2-Page Spread

250 words: Full Page

125 words: Half Page

*Text submission by March 1, 2021*

## \_\_\_ PHOTO SUBMISSION

Photographs: The preferred format for photos is a jpeg saved at maximum quality of at least 300 ppi and a size of 4" X 6". Word files or photos from social media are not acceptable. All photos are reproduced in black and white. It is not necessary to submit a black and white photo. Color photos will be converted to B&W. Please email photos to: [ann@iawf.org](mailto:ann@iawf.org) and allow time for digital files to be evaluated for size and quality.

*Photo submission by March 1, 2021*

## PAGE PROOFS

Page proofs will be sent to each tribute coordinator to ensure the photo, text and honoree's name are correctly represented early April. We cannot make editorial changes at this time so please make sure that the text submitted has been proofed before submitting for publication.

## UNVEILING RECEPTIONS

Gift wrapped books will be available for Tribute Coordinators to pick up mid-May to present to their honorees in small group gatherings. You are encouraged to video the presentation and submit the recording to us to include in an unveiling event to be aired the week of June 14th. Videos must be submitted no later than Monday, May 24th to be included in the program.

*For additional information, an online tribute form or payment option, a complete list of past Honorees, or a list of FAQs, please visit <https://iawf.org/whats-happening/events/ovation/> or email Ann at [ann@iawf.org](mailto:ann@iawf.org).*

